

**ACADIANA AREA
HUMAN SERVICES DISTRICT**
Serving Acadiana with Quality Compassionate Care

Acadiana Area Human Services District-Board Meeting Minutes

Tyler Mental Health Center

December 16, 2013

Members Present: Georgie Blanchard (St. Martin Parish); Claire Daly (Governor Appointment/Iberia Parish); Rob Eastin (Evangeline Parish); Janise Hardy (Vermilion Parish); Patricia LaBrosse (Governor Appointment/Lafayette Parish); Kay Marcel (Iberia Parish); Mary Neiheisel (Lafayette Parish); John Pitre (Governor Appointment/Evangeline Parish); George Pourciau (Acadia Parish)

Members Absent: – Amy Theobald (St. Landry Parish) – notified of absence

Employees: Brad Farmer, Executive Director; Jennifer Sonnier, Administrative Assistant


Others: Rusty Semon, DHH Liaison

Agenda Item	Discussion	Action
Call to Order		Call to order by Dr. Mary Neiheisel, Chair at 6:15 p.m.
Roll Call	<u>8</u> board members personally present.	
Quorum	<u>8</u> board members personally present. (Board member, Patricia LaBrosse arrived after roll call and quorum)	Quorum announced by secretary.
Approval of November 18, 2013, Minutes	John Pitre/Janise Hardy moved/seconded approval of November 18, 2013, minutes as presented.	Motion passed unanimously.
Solicit Public Comment Requests	No visitors present	
Public Comments/Input	None	
Agenda Calendar Items a. Executive Limit i. Asset Protection (pg 13)	Policy was reviewed along with letters dated July 1, 2013, and August 28, 2013, received from DOA regarding approval of Certification of Annual Property Inventory. Rob Eastin/Claire Daly moved/seconded that the Board is operating in compliance.	Motion passed unanimously.

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<p>b. Board-Executive Director Linkage i. Status Update on Strategic Plan and Selected Initiatives.</p>	<p>Brad Farmer reported that successful outreach and community engagement are evidenced in part by all meeting rooms at Tyler Mental Health Center being used on same day for various meetings (trainings, community forums).</p> <p>Documents that were emailed to Board prior to meeting were reviewed and discussed. (Magellan review, DHH/OBH On-Site Monitoring Report, and Annual Management and Program Analysis report: FY 2012-2013).</p> <p>Brad Farmer will provide more specific information of the Magellan report concerning: 1) Member rights and confidentiality; 2) Medication Management.</p> <p>George Pourciau/John Pitre moved/seconded that the Board is operating in compliance.</p>	<p>Motion passed unanimously.</p>
<p>Unfinished Business a. Bylaws, Article X (Amendment of Bylaws)</p>	<p>Proposed Bylaws changes emailed to Board members on Dec. 6, 2013, were reviewed. Additional “language” changes to address inconsistencies were identified and will be made.</p> <p>Proposed changes will be voted on at January 27, 2014, meeting.</p>	
<p>New Business a. Election of Officers - Bylaws, Article IV, Section 2), c)</p>	<p>Ballots were provided and collected.</p> <p>President – Dr. Mary Neiheisel Vice-President – Patricia LaBrosse Secretary – Kay Marcel Treasurer – Georgie Blanchard At-Large – John Pitre</p> <p>George Pourciau/John Pitre moved that all officers be elected by acclamation.</p>	<p>Motion passed unanimously.</p>

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<p>b. Rescind Board Resolution regarding Exec Dir compensatory time (9/24/12)</p>	<p>This resolution is not needed/relevant because the Executive Director is not eligible for compensatory time.</p> <p>Patricia LaBrosse/Georgie Blanchard moved/seconded to rescind Board resolution.</p>	<p>Motion passed unanimously.</p>
<p>Comments from the Executive Director</p> <p>a. LGE Assessment update</p> <p>b. Community Forums report</p> <p>c. Legislative Audit update</p> <p>d. Agenda Calendar and 'speakers'</p>	<p>a. Letter has been sent to DHH requesting Phase III assessment.</p> <p>b. Updated information was provided on the third Behavioral Health forum sponsored by the Extra Mile held last Thursday. Information was also distributed about Mental Health America of Louisiana</p> <p>c. AAHSD has been contacted about a future audit and fiscal policies have been submitted.</p> <p>d. 2014 Agenda Calendar will be presented to Board at January 27, 2014, meeting. Brad Farmer proposed including speakers as part of the Board's review of policies in 2014. He identified potential speakers in 2014. Senator Fred Mills is confirmed to address the Board at the January meeting concerning the legislative landscape. Members liked this new approach and noted the timeframe for 1.5 – 2 hr. meetings</p>	

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<p>e. Conference planning</p> <p>f. Foundation proposal</p>	<p>be maintained. It was also suggested that providing handouts on presentations prior to meeting would be helpful. Claire Daly suggested having a speaker from school systems and judges association concerning their use of the public mental health system.</p> <p>e. AAHSD will sponsor a one-day CARF training for providers statewide in Lafayette at end of April. The Lafayette Sheriff's office will host the conference at their new facility.</p> <p>f. Brad Farmer has met with a DHH attorney concerning the creation of a separate Foundation designated as a 501c3 that will raise funds for use in the AAHSD. The attorney is supportive and enthusiastic about this idea so plans are proceeding.</p> <p>Brad noted that he sent Board members two (2) emails today: 1) DHH 2014 Business Plan; 2) article about DHH and Magellan.</p> <p>CDs of the Board's training that was held on November 15, 2013, are being made and each Board member will receive one.</p>	
<p>Comments from Chair</p>	<p>Dr. Mary Neiheisel noted that AAHSD has had a good year and thanked Board members for their participation and contributions throughout the year. She also noted there is a lot to look forward to</p>	

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	<p>in 2014, including the completion of the Phase III assessment.</p> <p>Dr. Neiheisel recognized Jennifer Thorpe, Chairperson of AAHSD Behavioral Health Regional Advisory Council (RAC). Ms. Thorpe provided information about: 1) a recent PAMI Council meeting she attended; 2) the Federation of Families Conference held in Alexandria on December 13th; 3) a conference sponsored by the state RAC that will be held in January; and 4) orientation that will be held for five (5) new members on the AAHSD OBH RAC orientation for five (5) new members.</p>	
Date and location of Next Meeting	<p>AGENDA:</p> <ol style="list-style-type: none"> 1) Senator Fred Mills 2) Vote on Bylaws Changes 3) 2014 Agenda Calendar 	<p>Date and Time: Jan. 27, 2014, 6:15 p.m. Location : Tyler Mental Health Center – 302 Dulles Drive, Auditorium 2, Lafayette, LA</p>
Adjournment	Patricia LaBrosse/Claire Daly moved/seconded adjournment of meeting.	Meeting adjourned at 7:24 p.m.
Submitted by Secretary		 Secretary, AAHSDB